



Orange Rural Fire Department

PO Box 1511
Hillsborough, NC 27278



Thank you for your interest in employment with Orange Rural Fire Department.

Please complete the entire application in black/blue ink or typed. For sections that do not apply specifically to you, please write **VOID** in the space provided. This will assure us that you have fully read the application and completed all appropriate sections.

When your application is complete, please attach:

- **A certified copy of your driving record from the state where your license was issued**
- **A certified copy of your criminal history from the county**

Mail your application, copy of your driving record and copy of your criminal history to:

Orange Rural Fire Department
Att. Hiring Process
PO Box 1511
Hillsborough, NC 27278

Applications must be postmarked by the closing date to be considered.

Applications submitted without the required documents or that are incomplete will not be considered.

For any questions about the application process, call 919-732-7911 M-F during normal business hours.



Orange Rural Fire Department

Employment Application

Date of Application

Your Contact Information

First Name

Last Name

Address

City

State

Zip Code

E-mail Address

Phone

Employment Position

Position(s) applying for: Firefighter/EMT (full-time)

How did you hear about this position?

On what date can you start working if you are hired?

Personal Information

Have you ever applied or worked for Orange Rural Fire Department before?	Yes
	No

If "Yes", when?

Do you have any friends, relatives, or acquaintances working for Orange Rural Fire Department?	Yes
	No

If "Yes", state name & relationship:

Are you 18 years of age or older?	Yes
	No

Are you a U.S. citizen or approved to work in the United States?	Yes
	No

What document(s) can you provide as proof of citizenship or legal status?

Will you consent to a mandatory controlled substance test?	Yes
	No

Do you have any condition which would require job accommodations?	Yes
	No

If "Yes", please describe accommodations required below:

Have you ever been convicted of a criminal offense (felony or misdemeanor)?	Yes
	No

If "Yes", please state the nature of the crime(s), when and where convicted and disposition of the case:

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: Orange Rural Fire Department complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)

Education and Training

High School

Name	Location (City/State)	Year Graduated	Degree Earned
.....			

College / University

Name	Location (City/State)	Year Graduated	Degree Earned
.....			

Vocational School / Specialized Training

Name	Location (City/State)	Year Graduated	Degree Earned
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Military

Are you a member of the Armed Services? Yes
No

If "Yes", what branch of the military did you enlist

What was your military rank when discharged?

How many years did you serve in the military?

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name

Job Title

Supervisor Name

Employer Telephone

Employer Address

City, State, Zip Code

Dates Employed

Reason for Leaving

Employer Name

Job Title

Supervisor Name

Employer Telephone

Employer Address

City, State, Zip Code

Dates Employed

Reason for Leaving

Employer Name

Job Title

Supervisor Name

Employer Telephone

Employer Address

City, State, Zip Code

Dates Employed

Reason for Leaving

References (please provide 3 personal & professional references below)

First Name

Last Name

E-mail Address

Phone

First Name

Last Name

E-mail Address

Phone

.....

First Name

Last Name

E-mail Address

Phone

Additional Information

Previous Fire or EMS experience?

What is your date of birth?

What is your Social Security Number?

Are you willing to sign and uphold an
employment contract?

Yes
No

AT-WILL EMPLOYMENT

The relationship between you and the Orange Rural Fire Department is referred to as "employment at will". This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Orange Rural Fire Department. No representative of Orange Rural Fire Department has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will", and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Fire Chief or Board of Directors President.

Applicant Signature: _____

Date: _____